



## VACANCY

### Programme Officer, Ecological Organic Agriculture Initiative (EOAI)

Participatory Ecological Land Use Management (PELUM Kenya) Association a national network of 56 Civil Society Organisations working with small holder farmers in Kenya located in Juja and is the Regional Secretariat for the Ecological Organic Agriculture for Eastern Africa. PELUM Kenya seeks to fill the position of the Programme Officer, Ecological Organic Agriculture Initiative (EOAI). The recruited officer will be responsible for planning, execution and implementation of the EOAI Regional Secretariat activities and other EOAI programmes and will be hosted at PELUM Kenya Country Office, Juja, Kenya. The applications are invited from qualified candidates in Kenya.

The ideal candidate should have the following desired qualifications and minimum requirements:

1. At least a Bachelor's Degree in agriculture related courses, environmental management disciplines, project management, and related courses including organic agriculture. Master's degree will be an added advantage
2. Have proven ability to work smoothly with multi-stakeholder platforms in the government and civil society sector. Those with experience in working with networks of primary beneficiaries (farmers, students, communities etc) and CSOs will have an added advantage.
3. Have at least 5 years of proven experience and demonstrable skills in fundraising through resource mobilization and proposal writing.
4. Have at least 5 years proven experience and demonstrable skills in working for busy and reputable national or regional networks.
5. Must be willing to grow the EOAI regional Initiative Cluster to a vibrant platform for networking in Agroecology and take on the challenge of mobilizing resources for the initiative.
6. Must be willing to undertake logistical and secretarial related work for the EOAI regional Secretariat activities including minute taking and mobilising Regional Secretariat Committee members during various secretariat activities.
7. Must be knowledgeable in Ecological Organic Agriculture, with excellent planning skills and wide understanding of project planning cycle including sub grant management
8. Have good skills in report writing for multiple audience categories.
9. Have proven communication, public speaking, interpersonal and negotiation skills.

Interested and qualified candidates should submit their applications stating current and expected salary and a detailed CV with a contact mobile phone number and names and contacts of three referees to [pelumkenya@gmail.com](mailto:pelumkenya@gmail.com) with the subject: **Programme Officer, EOAI** to reach by 26<sup>th</sup> November 2021. Applicants should **NOT** attach any scanned copies of certificate or testimonials. Only short listed applicants will be acknowledged.

**PELUM Kenya is an equal opportunity employer.**